

## Job Description

### POSITION DESCRIPTION

<b>Title:</b>	Maintenance Millwright 433A - Afternoon Shift (3pm – 1:30am – Monday to Thursday)
<b>Division:</b>	Thordon Bearings
<b>Department:</b>	Manufacturing
<b>Reports To:</b>	Senior Manager: Manufacturing, Maintenance and Project Management
<b>Date Revised</b>	November 15, 2018

Reporting directly to the Senior Manager, Manufacturing, Maintenance and Project Management the person will be responsible for:

#### **Key Responsibilities:**

- Diagnose and troubleshoot production equipment and/or facility equipment.
- Have the ability to follow department policies and procedures and work within industry guideline.
- Experience with drill presses, grinders, saws, and other machine shop tools.
- Perform preventative maintenance and safety inspections.
- Provide solution to routine or unique equipment problems.
- Promptly respond to equipment related issues with customer-oriented manner.
- Repairing and maintaining all types of production equipment and tooling.
- Supporting and driving the implementation of any improvement initiatives.
- Participate and support the implementation of any new equipment.
- Overseeing and directing as required plant projects including those involving outside contractors.
- Ensuring that the plant is in compliance with Federal, Provincial and Municipal regulations.
- Performs 5s related tasks.
- Must work strictly in compliance with all Health & Safety requirements.

### ***Health & Safety and other Corporate Values***

TBI is fully committed to providing a safe and healthy workplace that complies with all applicable standards and regulations for our employees and anyone that may attend our facilities worldwide. The employee shall:

- Adhere to the OSH Act, the regulations, guidelines and the Company rules as they relate to Health and Safety
- Abide to Company's Policies and Procedures, and use the Corporate Values and Culture as a guide for business growth
- Be familiar with handling materials and equipment used in daily activities
- Be aware of possible hazards in an industrial setting
- Act quickly in reaction to situations, following the instructions in the Company's Health and Safety Program

### ***Quality Policy***

#### **Goal:**

- To provide premium products that meet our customer requirements in an environmentally responsible way.
- To maintain our reputation as the unquestioned worldwide market leaders for the development, design, manufacture, sales, distribution and support of engineered bearings, seals, shaft line products, services and integrated systems.

#### **It is the policy of Thordon Bearings Inc. to:**

- Develop, design, manufacture and market environmentally responsible products that meet customer's requirements and intended use.
- To continually improve the products as well as the processes and services used to deliver them to our customers.
- To be recognized as providing products and service standards which lead the industry.
- To clearly understand our customer's technical and commercial needs and to satisfy those needs with the solution best suited to them.

### **Knowledge, Skills and Abilities Required**

- Ability to speak effectively to sub-contractors or employees of organization.
- Ability to solve practical problems.
- Ability to work under pressure
- Ability to work independently
- Requires good judgement and a professional demeanor
- Ability to operate a forklift
- Familiar with plant operation and equipment

### **Supervisory Responsibility**

None

## **Physical Demands**

While performing the duties of this job the employee is regularly required to sit, stand, walk, and talk or hear. This employee is also subjected to lifting and bending – approx. 75% of the day.

## **Working Conditions**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. While performing the duties of this job the employee is subject to the conditions of a manufacturing environment such as: dirt, noise fumes, heat and outside weather conditions.

## **Qualifications:**

- Licensed 433A Millwright certification.
- 4-5 years' recent experience working in a similar position is a must.
- Knowledge of Mechanical equipment, installation, repairing, and testing different machines.
- Strong knowledge of mechanical, pneumatic and hydraulic systems is a must
- Ability to read mechanical drawings, electrical schematics and equipment manuals
- PLC experience is an asset.
- Familiar with CSA standard Z432-04 and the Occupational Health and Safety Act.
- High level of experience of MIG and TIG welding for both fitting and welding.
- Good communication skills verbal and written.
- Must be comfortable lifting up to 30-40 Lbs.
- Team oriented.

## **Competencies Required for Success**

Competent in required job skills and knowledge  
Keeps others adequately informed  
Resolves problems in early stages  
Works well in group problem solving situations  
Exhibits sound and accurate judgment  
Includes appropriate people in decision-making process  
Adapts to change in the work environment  
Accepts criticism and feedback  
Prioritizes and plans work activities  
Uses time efficiently  
Reacts well under pressure